

CHESHIRE EAST COUNCIL

COUNCIL

Date of meeting: 2 April 2009
Report of: Borough Solicitor
Title: Calendar of Meetings for 2009 - 2010

1.0 Purpose of Report

- 1.1 To consider and approve the draft Calendar of Meetings for Cheshire East Council for 2009 – 2010.

2.0 Decision Required

- 2.1 To approve the Council's Calendar of meetings.

3.0 Financial Implications for Transition Costs

- 3.1 None

4.0 Financial Implications 2009/10 and beyond

- 4.1 None

5.0 Legal Implications

- 5.1 None, other than are dealt with elsewhere in the main body of this report.

6.0 Risk Assessment

- 6.1 A published Calendar of meetings enables effective business planning and decision making procedures, thereby reducing risk.

7.0 Background and Options

- 7.1 The attached Calendar of Meetings is submitted for consideration and approval. Once approved, meeting dates, times and venues will be published on the Cheshire East website and distributed widely.
- 7.2 The meeting dates listed for Cabinet and Council were approved by full Council on 9 December.
- 7.3 The meeting dates and venues are based on the following principles:

- Meetings are usually to be held at Westfields, Sandbach as it is a central venue with good parking close to the meeting rooms;
- Where meetings have an area-based element, venues are organised accordingly – for example, Northern Planning Committee meetings will be held in the Town Hall, Macclesfield and Southern Planning Committee meetings will be held in the Municipal Buildings, Crewe;
- Where possible each Committee/body will meet on a set day, for example the Strategic Planning Board will usually meet on a Wednesday;
- No dates are included in the Calendar for Individual Portfolio Holder meetings at this stage;
- Explanatory notes are included at the end of the Calendar.

7.4 Committee Chairmen have been consulted on the draft Calendar.

8.0 Overview of Day One, Year One and Term One Issues

8.1 It is important to have a Calendar of meetings available to enable a smooth transition to the new Council.

9.0 Reasons for Recommendation

9.1 To ensure that all Members, officers, partner organisations and the public can be aware of meetings that may affect or involve them and that the decision making, regulatory and scrutiny structure can proceed effectively.

For further information:

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Background Documents: None